



ROCHESTER BRIDGE TRUST

Bridge Inspector Certification Scheme Grant Application Form

Applicant Name	
Applicant Address	
Applicant Email Address	
Is your salary / annual income under £50k p/a	<i>(If yes, please provide evidence e.g. P60)</i>
Name of Employer or Self Employed	
If you have an employer, have they refused to fund the course?	<i>(If yes, please provide evidence e.g. a letter confirming they will not pay for the course)</i>
BICS Route being taken (Delete where appropriate)	Trainee Inspector / Associate Bridge Inspector Bridge Inspector / Senior Bridge Inspector
Have you previously applied for a Rochester Bridge Trust Bursary?	
Comments	

Signed:

Name:

Date:

General Conditions for the Award of BICS Grant

1. Applications must be made in writing by completing the form or using the online system as directed by the Trust's website for each grant programme.
2. To maintain a fair and transparent decision process, applicants **must not** solicit support for their application from a member of the Court of Wardens and Assistants. Such solicitation will disqualify an application from consideration.
3. Any personal or financial connection between an applicant and a member of the Court of Wardens and Assistants, or a member of the Trust's staff must be declared on the application form or online system.
4. The outcome of applications will be notified by post or email. Decisions will not be notified by telephone.
5. When the offer of a grant is made, the potential recipient will be required to enter into a Grant Agreement and should not commit funds until the Agreement has been signed.
6. Funds for the BICS Grant will be released in two instalments, when all required evidence has been received.
7. A grant may not be used for any purpose other than that specified in the Grant Agreement, without the prior written approval of the Trust.
8. The Trust will publish the award of grants on its website, in other publications, and through local media. Successful applicants are required to co-operate with the Trust's appointed advisors to organise publicity and press coverage.
9. To minimise administration costs and waste for the Trust and grant recipients, the Trust's details should not be added to general mailing lists.
10. A completed feedback form must be returned upon completion of grant. All feedback forms should be returned with supporting evidence e.g. photographs. Failure to return a feedback form may result in further grant applications being denied.